

# NORTH CURRY PARISH COUNCIL

Town Farm Community Stable, Town Farm, North Curry, Taunton, Somerset, TA3 6NP

Chairman: Mrs C Stodgell

Clerk: Miss Lisa Williams

Telephone: 01823 490136

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**PARISH COUNCILLORS YOU ARE HEREBY SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON THE 8<sup>th</sup> MAY 2024 AT 7:30PM AT NORTH CURRY VILLAGE HALL.**

## PUBLIC NOTICE

**Members of the public are invited to attend but do not have the right to speak unless invited.**

Please note that Parish Council meetings may be audio recorded or filmed, by attending a meeting you are consenting to being recorded or filmed. Members of the public are permitted to record meetings, anyone intending to record the meeting, or any part thereof, must declare their intention to the Chairman before the meeting commences and must make the recording in accordance with the NCPC Policy on audio/visual recordings and photography at council meetings.

## **ANNUAL MEETING OF THE PARISH COUNCIL- AGENDA**

1. **Confirmation that a quorum is present.**
2. **To elect the Chairman of the Council** (*The previous Chairman will remain as Chairman until a new Chairman is elected*).
3. **The Clerk to ensure the Chairman's declaration of office is signed as soon as possible.**
4. **To elect the Vice Chairman.**
5. **The Clerk to ensure the Vice-Chairman's declaration of office is signed as soon as possible.**
6. **To receive and approve apologies.**
7. **To agree formation of the Parish Council Committees** (*officers of these committees are elected at their first subsequent meeting*):
  - a. **Planning Committee**
  - b. **Finance Advisory Panel**
  - c. **Community Stable Committee**
8. **To agree representatives of other bodies:**

Playing Field	Allotments	Tree Warden
Footpaths	Flood Warden	Stable
Road safety/ Speed policy/ SIDs	Speedwatch	North Curry Sport Ltd
Environment Group	Facebook	Village Hall & EV chargers
Neighbourhood Plan	Local Community Networks	

## **IMMEDIATELY FOLLOWING THE ANNUAL MEETING OF THE PARISH COUNCIL, THE MAIN MEETING OF THE PARISH COUNCIL WILL BE HELD**

### **AGENDA**

1. **Preliminaries:**
  - To receive and approve apologies for absence.**
  - Approve and sign minutes for the previous meeting dated 27<sup>th</sup> March 2024 and 10<sup>th</sup> April 2024.**
  - Declarations of interest** (*Members to declare any interests, including Disclosable Pecuniary interests they have in agenda items that accord with the requirements of the Parish Council's Code of Conduct*).
2. **Matters arising:** see project tracker.
3. **County Cllr. Report:** Weekly update being forwarded by email.
4. **Planning applications for comment by North Curry Parish Council:**  
**24/24/0018:** *Replacement of curved metal roof with a pitched metal sheet roof with solar panels to the south elevation of The Old Dutch Barn, Knapp Lane, North Curry.*
5. **To decide whether to proceed with setting up councillor email addresses.**
6. **To decide whether to update the office computer software package to Microsoft 365.**
7. **Community Infrastructure Levy (CIL) update.**

8. To discuss the plan and agree to fund Broad Lane drainage improvement works.
9. To discuss the land slide at Helland.
10. Finance:
  - a. Monthly accounts.
  - b. Payment list:

Monthly Payment List - May 2024	Cheque/ BACS/DD	Net	VAT	Due Date
Josh Williams- QSG grass cutting (Inv 29)	BACS	£158.00		
Viking- Laminator and toner (Inv 4132204)	BACS	£96.62	£19.32	
Grounds Management Association- NC Sport drainage design	BACS	£3,380.50	£676.10	24-May
Stuart Todd Associates- NP consultant (Inv 505)	BACS	£1,453.55	£290.71	30-May
Clerk salary	BACS			31-May
Neighbourhood Plan APM display materials	BACS	£42.77		<b>PAID</b>
Neighbourhood Plan May Fair stand payment	BACS	£15.00		<b>PAID</b>
BT- EV charger line (Inv M020 W2)	DD	£31.98	£6.40	
IONOS- HiDrive (Inv 203041582687)	DD	£3.00	£0.60	
BT- Office broadband (Inv M010 0K)	DD	£39.65	£7.93	

- c. To approve the final accounts for 2023-24.
  - d. To approve and sign the AGAR form section 1- The Annual Governance Statement.
  - e. To approve and sign the AGAR form section 2- The Accounting Statements.
  - f. To approve the Stable budget.
  - g. To review the Clerk's salary and pension.
  - h. To review the Stable cleaner's salary.
  - i. To review and approve the Risk Assessment.
  - j. To review and approve the Financial Regulations.
  - k. Finance Advisory panel meeting report.
11. Correspondence.
  12. Committee /Delegate reports:
 

Playing Field (AH), Allotments (JL), Tree Warden (PS), Footpaths (PS + PD), Flood Warden (CV), Stable (PD), Road Safety/ Speed Policy/ SIDs (PD), Speedwatch (MW), North Curry Sports Ltd (PS), Environment Group (PS), Facebook (MW), Village Hall & EV Chargers (BJ), Neighbourhood Plan (JL), Local Community Networks (MD).
  13. Publicity Inputs.
  14. Matters for Discussion.

Lisa Williams  
Clerk to North Curry Parish Council

2<sup>nd</sup> May 2024