

**Minutes of the North Curry Parish Council Meeting held via email on
Wednesday 13th May 2020**

Present or comments received: Mrs C Stodgell (Chairman), Mr A Turner, Mr B Jeanes, Mr Cable, Mrs C Vaughan, Ms C Smith, Mrs H Griffiths, Mrs Leader, Mr Wilkins, Mr Dennis.

1. **APOLOGIES:** Miss E Turney, Mrs S Holmes, Cllr. P Stone.
2. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8th APRIL 2020** – The Chairman invited any amendments or comments to the minutes via email, Mr Jeanes proposed these were a true record of the meeting, seconded by Mr Turner, which was carried.
3. **DECLARATIONS OF INTEREST** – Mr Jeanes, item 17, payment list.
4. **PUBLIC QUESTIONS** – None received by email or phone prior to the meeting. Comments received by Mrs Octon regarding the planning application – Item6. 24/20/0016
5. **MATTERS ARISING:**
 - POLICING MATTERS** – There was a break in at Lawnmoor, be vigilant.
 - LOSCOMBE FOOTPATH UPDATE** - Tim Walker working on – no update. Mr Wilkins asked if this can be maintained until the ownership is taken on by the PC. The Chairman will speak to Cllr. Stone and ask if he can manage this overgrowth.
 - QUEENS SQUARE GARDEN FLAG** – Mr and Mrs Franks will take this duty on, The Chairman gave thanks.
 - LOCKYER’S ALLOTMENT UPDATE** – Transfer completed, now under PC ownership.
 - TO REVIEW & APPROVE THE NEW WELCOME BOOKLET** – On hold
 - TO CONSIDER ELECTRIC CAR CHARGE POINT** – hold for now
 - COUNTY CLLR. REPORT** - Weekly updates being forwarded by email from SCC. The Chairman invited Cllr. Fothergill to comment.

OTHER MATTERS ARISING- The Chairman asked Mrs Vaughan if the Flood gates had been repaired at New Road, nothing yet, Cllr. Fothergill will chase this work up.
6. **APPLICATIONS FOR COMMENT BY NORTH CURRY PARISH COUNCIL**

24/20/0010 - Erection of a single storey extension with catslide roof adjoining catslide at The Annexe, Woodside, Newport, Wrantage - Mr Turner reminded the Councillors that this related to the Annexe at Woodside in Newport and that the Planning Committee were recently asked to consider an application of the division of the farmhouse, making this officially two properties. It seems the owner now wishes to improve the Annexe property by replacing the old garage/store with a new single storey extension under a cat slide roof, internally there is considerable remodelling but the overall external appearance Mr Turner believes this will be an improvement and proposed the application is supported, seconded by Mrs Griffiths, which was carried.

24/20/0016 - Variation of Condition No.02 (approved plans) of application 24/19/0050 at Applegarth, Stoke Road, North Curry - Mr Turner explained that the application is to modify condition 2 of previous approved application 24/19/0050. The modification is to delete the integral garage and provide a detached one in basically the same position which will obviously reduce the overall mass of the main structure, Mr Turner feels that this will not add or detract from the approved design. Mrs Octon commented that they have simplified the design and made it slightly smaller to bring the cost down and make it affordable. They have had to change some windows but this doesn't affect their neighbours in any way and they have told Mr and Ms Octon that they are

happy with the changes. Mrs Vaughan proposed we support the application, seconded by Mr Jeanes which was carried.

7. **TO DISCUSS A REQUEST TO ERECT DOG FOULING WARNING SIGNS IN HORSECROFT LANE** – The Chairman asked the Councillors if they were happy for the sign that Cllr. Stone had found to be erected. Proposed by Mrs Griffiths, seconded by Mrs Vaughan, which was carried. It was agreed that this be placed on the footpath sign at the beginning of the lane.
8. **TO DISCUSS AND CONSIDER THE PURCHASE AND INSTALLATION OF FURTHER FOOTPATH KISSING GATES.** – The Chairman explained where the gates would be placed. Cllr. Stone was unable to attend the meeting, however, he had proposed by email, the purchase of another six kissing gates at £1600 from Footpath budget or CIL monies, he had sent a plan of where these may be installed and is currently liaising with the land owners. Mrs Vaughan proposed we support this request, seconded by Mr Jeanes. Mr Jeanes suggested the funds come from a 50/50 split of CIL funds and Footpath monies, Cllr. Fothergill suggested Cllr. Stone look into the 25% grant which SCC may be willing to give to the PC. Following some discussion on where the funds should come from, Mr Jeanes proposed 50/50 split, seconded by Mrs Vaughan, which was carried.
9. **TO DISCUSS AND CONSIDER THE REQUEST FROM K MORRISON AT LOCKYER'S FIELD TO ERECT A GREENHOUSE 6X8 AT THE END OF HER PLOT** – The Chairman explained that there is already a list of conditions for greenhouse approval at Loscombe Meadow, however, no greenhouses were erected there. The conditions were discussed and there was some concern regarding the use of glass and size, it was discussed and Mr Jeanes proposed the size be reduced to 6x8, which was seconded by Mrs Vaughan which was carried. There was some discussion on glass use but Mr Jeanes explained this is not a concern and insurance covers the use of this. The Chairman proposed conditions be amended .seconded by Mrs Vaughan which was carried – clerk write up email
10. **TO DISCUSS & AGREE RENEWAL OF ACCOUNTING SYSTEM & CONSIDER BACK UP OF ALL COMPUTER PROGRAMMES** – Mr Jeanes proposed we use the spreadsheet for 2020/2021, seconded by Mr Cable, which was carried. Mr Jeanes then went on to explain IONOS could provide the PC with 250GB of Cloud memory for three users for £3.00 per month, this was proposed by Mr Jeanes, seconded by the Chairman which was carried.
11. **TO APPROVE THE END OF YEAR ACCOUNTS FOR THE YEAR TO 31 MARCH 2020** – These had already been circulated to the Councillors, the Chairman proposed this be accepted, seconded by Mrs Griffiths which was carried.
12. **TO DISCUSS AND APPROVE STABLE BUDGET FOR 2020/21** – Mr Jeanes proposed we accept the budgets for 3 and 6 months, seconded by the Chairman which was carried.
13. **DISCUSS AND AGREE ON INTERNAL AND EXTERNAL AUDITS** – Mr Jeanes has already provided the details regarding the process of trying to complete the audit remotely
14. **TO REVIEW RISK ASSESSMENT** – A copy of the current risk assessment had been sent to all the Councillors prior to the meeting and it was agreed by the majority that this was adequate at this time. Mrs Vaughan unable to submit her monthly report for the defibrillator due to lack of information. Mr Jeanes proposed this was sufficient at this time, Mr Cable seconded this, which was carried.
15. **TO REVIEW THE PARISH COUNCIL INSURANCE** – Mr Turner proposed we request new quotations once the current insurance expires. Under covered for anything, no, Mr Jeanes seconded Mr Turners proposal which was carried,

16. **CORRESPONDENCE** – Most correspondence is related to Covid-19 and has already been forwarded to all Councillors.
18. **FINANCE** – The Monthly Account was circulated to all Councillors, Mr Jeanes proposed the accounts be accepted, seconded by Mrs Vaughan and carried. The payment list has also been sent to Councillors by email, The Chairman proposed the payment list be accepted, seconded by Mrs Leader, which was carried.

CHEQUE NO:	PAYEE	AMOUNT
BACS	Clerk	£674.05
BACS	Grasscutting	£30.00
DD	Telephone	£20.00plus
SO	Stable service charge	£165.00

17. **COMMITTEE / DELEGATE REPORTS-**

Footpaths – Cllr. Stone reported that the paths are getting far more use than usual at the moment and Cllr. Stone has been fixing the stiles and steps where possible. All six gates are now completed on the ridge route to Knapp and appear to be well used, Cllr. Stone has sent photos prior to the meeting. The large bridge which moved during the floods below the Church fields has not yet been fixed but the Rights of Way team have been reminded as this is not a job which can be carried out by Cllr. Stone. Finally Cllr. Stone reported that he has been exploring grass and bramble cutting along various Green Lanes which SCC do not cut and he will come back with some costs to cut these twice a year and keep them open. West Lane is an example which was opened up last year. There should be enough in t budget to cover these costs.

Playing Fields –The play equipment remains closed, field maintenance is being continued by the grass cutting contractor. The committee has just been notified by the school (Richard Huish Trust) that they will be ceasing Little Herons (Nursery Preschool) at the Pavilion moving the operation to the school premises when they reopen after the Covid closure. This will have wide ranging impacts mainly with the sudden loss of income. Mr Turner has not pursued the fencing contractor regarding the chain-link renewal as the play area is closed and this helps to form a boundary.

Village Hall – Nothing to report

Tree Warden – Cllr. Stone reported that a TPO had been served at Highcroft House on some of the more significant trees, it is understood that this is due to enquiries to the District Council about some possible new houses at this site. The TPO was not Cllr. Stone’s suggestion as tree warden, but that of Mr D Galley of SCC, however Cllr. Stone agrees that it is probably justified. At the Lightsource solar panel installation at Knapp the Enforcement officer has been investigating. There is considerable deer damage there and the site needs fencing. The remaining hazel would then recover and some new planting of replacement trees is required. This is not on the sunny side so would not affect the panels which face south.

Allotments – Nothing to report following on from item 9.

Stable – Mr Jeanes explained the issues with the office flood and ~~the~~ how this may be repaired and redecorated.

Flood Warden – Nothing to report, other than flood gate broken at New Road.

White Street – The sports pitches and paths are being maintained by single individuals to avoid massive problems later if they are left untended. The bid for 106 funding has been made by Mr L Leader with help from Cllr. Stone and others. An offer of 4 of the 7 items has been made by SW&T

for about £17k of work. Although very welcome, there is some disappointment that the other items have not so far been approved as they are also considered to be capital investment by the Committee. An appeal has been made. Thanks for the Parish Council support for the bid.

Wildlife Group – Cllr Stone reported that the Community woodland site is coming to life nicely and the various habitats like the pond, the butterfly and bee banks are now becoming better developed and should contribute to the interest of the site. The woodland is well used but despite this everyone seems to use the site respectfully. Sue Ashton continues to update the Wildlife Group website and the information on there is now impressive.

SALC: - various re covid 19, nothing specific that hasn't been circulated.

Road Safety – Nothing to report.

Speed Policy Group – Nothing to report.

18. PUBLICITY – Clerk vacancy, dog fouling, thanks to all.

19. MATTERS FOR DISCUSSION – Mr Leader raised the issue of whether the PC should be on social media, Cllr. Fothergill was asked to comment, there was some discussion, there is a model in Creech St Michael which we can follow. Added to the agenda for June. The glass fronted notice belonging to The Village Hall and at the entrance to the Car Park is broken, Mr Jeanes will look into it. Mr Jeanes raised where the Clerk vacancy was to be advertised. Next door was mentioned, also Indeed,com having been used previously when two of four applications were shortlisted, and SALC, Proposed by Chairman to use the above methods, seconded by Mr Jeanes, which was carried.

There being no comments via email, the meeting closed at 20.54