

**Minutes of the North Curry Parish Council Meeting held in the Village Hall on  
Wednesday 10<sup>th</sup> May 2017 after the Parish Council AGM.**

**Present:** Mrs C D Stodgell (Chairman), Mr A Turner, Cllr. P Stone, Mr B Jeanes, Mrs M Burt, Mr I Fugett, Ms E Turney, Ms C Smith, Mr G Cable and Ms M Carter.

**Members of the Public:** Cllr. D Fothergill.

1. **APOLOGIES:** Mrs J Leader, Mr D Akerman and Mrs C Vaughan.
2. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12<sup>TH</sup> APRIL 2017** – Mr Fugett proposed the Minutes were a true record of the meeting, Miss Turney seconded the proposal, which was passed.
3. **DECLARATIONS OF INTEREST** – Mr Jeanes declared an interest re. item 15 as his name was on the payment list and item 8. Mr Turner declared an interest re. item 12.
4. **PUBLIC QUESTIONS** – None.
5. **MATTERS ARISING – Policing matters** **Corr. B6051 PCSO Escott & PS Dyne re. PCSO presence** was noted. **Speed Watch** – Corr. A6039 PC Pritchard re. Speedwatch “single points of contact” was noted. **Finger Post Repair** – A specification for the work was awaited. **Tree Inspection** – To be undertaken on 11<sup>th</sup> May. **White St. Litter Bin** – Cllr. Fothergill to chase Highways for response. **Chapel Close footpath** – Cllr. Stone was to get quotes for stone but expected the cost to be approx. £100 which could come out of the footpath budget. **Footpath steps from Moor Lane** – Cllr. Stone had cut back the hedge and confirmed the outer handrail was in reasonable order. After discussion it was agreed that the inner handrail be replaced - Cllr. Stone agreed to undertake the work, Mr Jeanes agreed to ask the property owner for a contribution to costs. Mr Jeanes proposed the Parish Council approve a cost of £50 out of Parish Council funds to cover any excess cost if required, Mr Fugett seconded the proposal, which was passed. **Corr. A6040 T. Sutton re. working 1 day/week on footpath issues** was noted. **Corr. A6041 R. Ward re. cutting back footpath next winter** was noted, SCC had reported that some cutting back of growth now would be undertaken (email of 10/05/17), Clerk to clarify. **A6042 CW Legal Services correspondence re. alleged harassment** was noted, the matter was not considered to be a Parish Council matter as Cllr. Stone was acting on behalf of Somerset County Council. **A6043 Parishioner re. CCTV at Manor Lane** was noted, SCC had advised they should contact the Information Commissioner’s Office. It was noted that the Village Hall had accepted the offer of £1000 for the Hall acoustics (Mr Griffiths letter of 4<sup>th</sup> May referred). Cllr. Stone reported that the wild flower areas had now been seeded, he would also look at the need to water the new Lime trees in Church Road.
6. **ANNUAL PARISH MEETING – REVIEW AND TO CONSIDER DRAFT MINUTES** - The draft Minutes were reviewed, page numbers to be added. Mr Jeanes proposed the Minutes be put to the APM in 2018 for approval, Ms turney seconded the proposal, which was passed.
7. **TO CONSIDER REPOSE TO A358 IMPROVEMENTS CONSULTATION** – Corr. **A6044 Postponement of A358 consultation, A6045 Cllr. Williams re. A358 consultation, draft Scrutiny Report and A6046 D. Walker & R. Lander re. A358 improvements** referred. Concerns included that figures for the traffic counts had not been released, that more traffic goes north than south, that the proposal didn’t address problems for traffic accessing Taunton and how villages on either side of the A358 would access the road. The Chairman proposed that in view of the postponement of the consultation, the matter be deferred until after the General Election, should the consultation recommence. Mrs Burt seconded the proposal, which was passed.
8. **TO CONSIDER CONCERNS RE. KNAPP LANE DEVELOPMENT TO BE RAISED WITH STRONGVOX** –referred The Chairman, Mr Turner and Mr Akerman were to meet Mr

Alford of Strongvox to discuss concerns re. the development. Cllr. Stone proposed Strongvox be asked not to install street lighting, The Chairman seconded the proposal, which was passed with two abstentions. Suggestion was made that the savings could be used to subsidise the bus service or the pre-school renovations. Other points to be raised included the height of the houses, suggesting 1.5 storey houses rather than 2.5 storey in view of the height of the site, access to the site for construction traffic to be via the Borough post end of Knapp Lane, and for the Parish Council to be consulted on the name for the development. It was noted that asking for money for a new classroom for the Primary School would result in money going to the general education pot and going to Heathfield School instead.

9. **UPDATE RE. PROPOSALS FOR WORK ON GREENWAY PAVILION BY LITTLE ACORNS PRE-SCHOOL** – PC representatives had met Pre-school and Pavilion representatives. The Chairman explained the changes the pre-school wished to make which the Clerk had confirmed was acceptable to Mrs Koppa. It was noted that the showers were no longer used due to the age of the children playing football but that one shower would be left in the disabled toilet. The work was expected to be self financing. Proposals for the work were awaited.
10. **TO APPROVE QUESTIONNAIRE & PRINTING COSTS RE. ROAD SAFETY IMPROVEMENTS** – The Chairman suggested in line 1 the reference to village be to Parish, in the last sentence of para 2. reference be made to the schemes being in North Curry village, and in para. 4, support be sought from the Parish. Cllr. Stone asked that at point A it be made clear that the 30mph signs would be yellow backed. Cllr. Stone had spoken to those affected by the virtual pavement and would re-visit them to check their views. Cllr. Fothergill reported that the Safety Audit would be concerned about any increase in speed of traffic accessing Greenway, it was suggested the pros & cons. include a reference to the potential increase of speed into and out of Greenway. Ms Turney suggested including reference to viewing the plans in the office by arrangement. Mr Cable offered to ask the Post Office if the plans of the improvements could be put in the Post Office window. Cllr. Fothergill suggested the questionnaire be passed to Kerry Jones for her views. The Chairman suggested the questionnaire be put out with the July newsletter with a reply date of 21<sup>st</sup> July. The Chairman proposed £100 be allowed for the printing costs, Mr Jeanes seconded the proposal, which was passed.
11. **REVIEW OF REGISTER OF INTERESTS** – Councillors were asked to update their Registers of Interest where changes were required, Mr Fugett and Ms Smith were still to supply their registers.
12. **REVIEW OF PLAYING FIELDS GRASS CUTTING DONATIONS** – After brief discussion the Chairman proposed the Parish Council continue with the grass cutting grants for the current year at the same level as previous year, £225 being payable to the Greenway Playing Fields and £500 being payable to White St. Sports Field. Ms Turney seconded the proposal, which was passed, Mr Turner abstained.
13. **TO CONSIDER TRAINING FOR COUNCILLORS** – Ms Smith was booked into Cllr. training in July, the previous course having been cancelled. Ms Turney expressed interest in Accounts training.
14. **TO CONSIDER RENEWAL OF ROAD SIGN CUTTING CONTRACT** – Cllr. Stone reported that Mr Musgrove was willing to undertake the cutting for the same price as last year (total cost last year was £108), Ms Carter proposed his offer be accepted, Mr Fugett seconded the proposal, which was passed. Cllr. Fothergill reported that Wessex Water were still negotiating with farmers re the road to the Ham works.

**15. FINANCE – i) To approve Town Farm Stable Accounts** – Mr Jeanes explained the accounts and proposed the Parish Council accept them. Mr Turner seconded the proposal, which was passed.

**ii) To approve the final end of year accounts for period ended 31<sup>st</sup> March 2017** – Mr Jeanes clarified all queries, the Chairman proposed the Parish Council accept the accounts. Cllr. Stone seconded the proposal, which was passed.

**iii) To approve and sign the Annual governance statement 2016/17 in Section 1 of the Annual Return for the year to 31<sup>st</sup> March 2017** – The statement had been circulated prior to the meeting and was read out by the Clerk. Mr Turner proposed the Parish Council approve the statement responses, Mrs Burt seconded the proposal, which was passed. The Chairman and Clerk signed the statement.

**iv) To approve the accounting statements 2016/17 in Section 2 of the Annual Return for the year to 31<sup>st</sup> March 2017** – The statement had been circulated prior to the meeting. Mr Jeanes proposed the Parish Council approve the statement responses, Ms Smith seconded the proposal, which was passed. The Chairmen and the Clerk (as Responsible Financial Officer) signed the statement.

**v) Annual Audit** – Mr MacKenzie was to undertake an internal audit on 17<sup>th</sup> May.

**vi) Monthly Account for April and May** – Mr Jeanes explained that the query re. the April account was due to the inclusion of Petty Cash and the account was correct. Mr Jeanes proposed the account be accepted, Mrs Burt seconded the proposal, which was passed. Mr Jeanes presented the May account, which now included lines reflecting CIL income and payments. He proposed the account be accepted, the Chairman seconded the proposal, which was passed.

**vii) Payment List** – The Chairman explained the payment list, Cllr. Stone proposed the payment list be approved. Ms Turney seconded the proposal, which was passed, Mr Jeanes abstained.

<b>Cheque No</b>	<b>Payee</b>	<b>Amount</b>
BACS Transfer	Parochial Church Council re. Welcome packages	40.00
BACS Transfer	Western Power	648.60
BACS Transfer	NCVH Room Hire (April)	18.94
BACS Transfer	BA & KM Jeanes - Grass cutting March	37.33
BACS Transfer	B. Wellwood – Ink	24.11
BACS Transfer	B. Wellwood - Clerk Salary	704.40

**viii) Finance Panel Meeting** – Mr Jeanes reported that the insurance cover now included the bus shelter and the panel considered the PC was adequately insured. He invited comments but there were none.

**ix) To approve the continued use of the Financial Regulations** – Mr Jeanes proposed the PC continue to use the Financial Regulations as they currently stood. Ms Carter seconded the proposal, which was passed.

**x) To adopt the revised Standing Orders** – Mr Jeanes explained the changes which related to the Power of Wellbeing being replaced by the General Power of Competence, and proposed the amendments to the Standing Orders be accepted. Mr Turner seconded the proposal, which was passed.

**xi) To approve the continued use of the Risk Assessment Schedule** – re. item 5, Mr Jeanes explained that he had asked Mrs Leader to undertake quarterly checks in place of Mrs Vaughan. The Chairman proposed Mrs Leader undertake quarterly checks of the bank statements, Ms Smith seconded the proposal, which was passed. Mr Jeanes proposed the PC continue to use the Risk Assessment as it currently stands, Cllr. Stone seconded the proposal, which was passed.

**xii) To approve Clerk's salary** – The pay scale for the Clerk had been increased by 1% from April, and Mr Jeanes proposed there be no further increase and that the Clerk's hours remain the

same with any additional hours worked paid for, if appropriate, at the end of the year. Mr Turner seconded the proposal, which was passed.

**xiii) To approve transfer of £5000 to Cambridge and Counties account** - Mr Jeanes proposed £5000 be transferred to the Cambridge & Counties account, Mrs Burt seconded the proposal, which was passed.

**xiv) Community Infrastructure Levy (CIL) update** – A summary of the situation was circulated.

**16. CORRESPONDENCE – Corr. A6039 – A6046 covered above**

**A6047 – B. Miles-Taylor re. PAT testing** and **A 6048 B. Jeanes re. PAT testing** – Mr Jeanes proposed the PC subsidise the Archive PAT test, the Chairman seconded the proposal, which was passed. The Chairman proposed the PC undertake the PAT test now to tie-in with the rest of the stable (although not due until August) and cover the cost up to £100. Ms Turney seconded the proposal, which was passed.

**A6049 Invitation to Burrowbridge APM** – The Chairman would send apologies.

**A6050 Somerset Remembers notification re. centenary of end of WW1** – Noted.

**B6055 TDBC Playing Pitch Strategy consultation** – To be sent to the Playing Field and Sports Field.

**B 6053 D. Akerman & A. Gothard re. tractors** – Noted. It was noted that there was nothing in the tractor driver guidance re. not overloading trailers. Mr Jeanes pointed out there were no regulations re. covering a load but if it is insecure it has the same liability as other vehicles.

**17. COMMITTEE/DELEGATES REPORTS**

**Footpaths** – Cllr. Stone to look into complaints re. D. Coates' stile behind the plantation. He also reported that Cecil Boobyer was to ask if he could cut the path by the orchid field, Cllr. Stone would make a donation out of the footpath budget for this work. The Luscombe Meadow footpath is now open, Strongvox to be asked if they could improve the tops surface. **Playing Fields** – Nothing further to report. **Village Hall** – Nothing to report. **Tree Warden** - Cllr. Stone expressed concern re. the lack of replacement shrubs where the yew trees had been felled on Windmill Hill. Clerk to check conditions of consent. **Road Safety** – Nothing further to report. **SALC** – Nothing to report. **Stable** – Mr Jeanes reported that a new electricity meter would be needed at a cost of approx.. £150, but the saving on the digging of the trench should cover the cost. **Flood Warden** – Nothing to report. **White St.** – Cllr. Stone reported that grants had been obtained for the car park and it would be started shortly. He suggested a permissive route be made from the playing field to the footpath. The planting to screen the football pitch had begun. **Allotments** – Mr Jeanes was dealing with the water tank lids.

**18. PUBLICITY INPUTS** – Input to include Deafplus visit, the Affordable Housing open day, a note re. the wildflower planting and a notification re. the forthcoming Road safety questionnaire.

**19. MATTERS FOR DISCUSSION** – Ms Carter confirmed the Village Hall were considering the cost of installing wifi in the Village Hall. The Chairman proposed the full Parish Council be co-opted onto the Planning Committee for consideration of the planning application 24/17/0025. Mr Turner seconded the proposal, which was passed.

**There being no further business the meeting closed at 9.56 pm**